



## DEPOSIT POLICY

A 50% reservation deposit is required at the time your reservation is made. Without a signed rental contract, rental reservation agreement and 50% deposit, the quote or reservation for any equipment may be terminated without notice at the option of Pacific Party Canopies. A credit card must be on file, even when paying by cash or check, for incidentals. Full payment is due 14 days prior to installation or pickup.

Greater than 60 days; any amounts paid are fully refundable **(Excludes tenting, tent related accessories, restroom trailers, special order items are not eligible for cancellations, changes or refunds whatsoever and subject to 100% cancellation fee )**

30-59 days; 75% of the 50% rental reservation deposit is refundable

15-29 days; 50% of the 50% rental reservation deposit is refundable

14 days are fewer; No portion of the rental reservation deposit is refundable AND 50% RENTAL AGREEMENT BALANCE IS DUE AND PAYABLE.

Because we don't charge "by the day," we offer quite a bit of flexibility in the delivery and pick-up of your equipment. Please specify your preferences at the time you confirm your order, and we'll try to schedule something that works for you as well as for us. By contrast, if you require "pin point" delivery/pick-up or a narrow window (less than 4 hours) for delivery or pick-up, additional fees may apply. A "will call" option is offered on most equipment. Please inquire.

Delivery fees include delivery and pick-up during normal business hours except as noted. Delivery outside of normal business hours will be subject to overtime rates. Delivery fees are considered to be "to the door." For sites where equipment must be packed more than 50 feet from the back of the truck and/or up or down stairs, elevators, steep slopes or other rough terrain, an access fee may apply.

Standard item revisions are due (14) days prior to the reservation date, any reduction will incur applicable restocking fee per item according to cancellation policy. You may add items, based on availability. Pacific Party Canopies will continue to accept additions to the renter's order (subject to availability) until 48 hours prior to the event date. See our cancellation policy for more information.

"Last minute" changes (less than 5 days prior to delivery) will be accommodated if possible (additional fees apply).

Cleaning deposits are required on some items. Cleaning deposits will be refunded upon return of the order provided the item is clean to the specs provided with the item. Table and chair rental fees do not include set-up and break down of the same, except as noted. Please inquire about rates for us to provide this service.

By signing below you acknowledge that you accept and understand the deposit refund policy, the delivery and pick-up parameters and the terms of this contract. Please return a signed copy of this agreement with your deposit.

### Acceptance of Deposit Policy

455 Pease Road • Burlington, WA 98233 • (360) 707-2115

[www.pacificpartycanopies.com](http://www.pacificpartycanopies.com)



I/We hereby accept the above proposal and authorize you to proceed with the supply of the above services in accordance with the above terms and conditions.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_